

Great Barrington Libraries Board of Trustees
November 24, 2015
Special Meeting
10:30 AM
Mason Library
231 Main Street
Great Barrington, MA 01230

I. Call to Order: The meeting was called to order at 10:30 am.

A. Attendance: K. Plungis, E. Abrahams, H. Banks-Shapiro, A. Gudeon, P. Hollenbeck
J. Magelaner, Interim Director

Absent: L. Clark

Audience: None

II. Reports of Officers, Boards, and Standing Committees

A. J. Magelaner, Interim Director: To present the 2016 Library Budget and Capital Plan:

J. Magelaner proposed that the library budget be level funded for next year. After a brief discussion, E. Abrahams moved to endorse the budget, thanking J. M.

H. Banks-Shapiro seconded, no discussion, vote: 5 - 0

J. M. presented the capital budget 5 year plan for both Mason and Ramsdell. Added to the plan was the exploration of a new furnace and to pursue the feasibility of a climate control system, both for Ramsdell.

III. Citizen Speak: None

IV. Adjournment : K. Plungis made a motion to adjourn at 10:57 am, E. Abrahams second, vote: 5 - 0

Next meeting: December 10, 2015

Kathleen Plungis

Chairman

DEPARTMENT BUDGET DETAIL

DEPARTMENT: Library

ORG. NUMBER: 01610

DEPARTMENT HEAD: Amanda DeGiorgis

GOALS:

The mission of the Great Barrington Libraries is to serve all members of our evolving community in a friendly and helpful manner. We strive to provide a variety of current educational and cultural materials as well as welcoming spaces for quiet study, programs, and public meetings. Above all, we work to encourage everyone to experience the joy of reading and learning.

OBJECTIVES:

- To increase use of the libraries by great customer service, intuitive organization of the collections and better signage.
- Continue to create a community center and art-centered library at Ramsdell Library.
- Continue to stabilize & catalog local history and genealogical material for patron use.
- To improve community outreach through social media and personal contact.

ACTIVITY MEASURES:	Unit of Measure	Actual 2014	Actual 2015	Expected 2016	Forecast 2017	Forecast 2018
circulation	Items circulated	147,891	150,219	150,000	151,000	152,500
registration	residents holding library cards	4,791	4,817	4,850	4,900	5,000
holdings	items in libraries	107,954	114,746	115,000	115,000	120,000
Programs	# of programs offered	434	467	480	495	510
Meeting room use	# of times meeting rooms were used	2,230	2,261	2,350	2,400	2,500

	Actual 2015 Expense/revenues	Budget 2016	Forecast Expenses/Revenues 2016	Budget Request 2017	% Budget Change
Salaries	360,877	381,295	381,295	390,391	2.3
Expenses	123,987	126,710	126,710	126,710	0
Total	484,864	508,005	508,005	517,101	1.8
Less Revenues	22,904	\$21,000	\$21,000	\$21,000	
Net Cost	461,960	487,005	487,005	496,101	
Employee Count	10.5 FTE	10.5 FTE	10.5 FTE	10.5 FTE	10.5 FTE